

# Changing Your Email Address



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- **Step 1.** From Internet browser, access: <http://paystub.illinois.gov> and the State of Illinois Public Account Portal will appear on screen.

The image shows a screenshot of the Illinois.gov Authentication Portal. The page has a blue background with a geometric pattern of overlapping shapes. On the right side, there is a white box containing the portal's header and login fields. The header includes the text "ILLINOIS.GOV Authentication Portal" with a small logo of the state of Illinois. Below the header, there is a prompt "Sign in with your Public account". This is followed by two input fields: "Username" and "Password". Below these fields is a blue "Sign in" button. At the bottom of the white box, there are three links: "Reset your password", "Recover your Username", and "Create a new account". At the very bottom of the page, there is a small copyright notice: "© 2016 Microsoft Privacy Help".

ILLINOIS.GOV  
Authentication Portal

Sign in with your Public account

Username

Password

Sign in

- [Reset your password](#)
- [Recover your Username](#)
- [Create a new account](#)

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# Changing Your Email Address

- **Step 2.** Input your “Illinois Public Account”.



Sign in with your Public account

alincoln 

.....

Sign in

- [Reset your password](#)
- [Recover your Username](#)
- [Create a new account](#)

# Changing Your Email Address

- **Step 3.** Input your “Illinois Public Account Password”.



Sign in with your Public account

A red arrow points to the password input field, which contains a series of dots representing a masked password.

Sign in

- [Reset your password](#)
- [Recover your Username](#)
- [Create a new account](#)

# Changing Your Email Address

- **Step 4.** Click “Sign in”



Sign in with your Public account

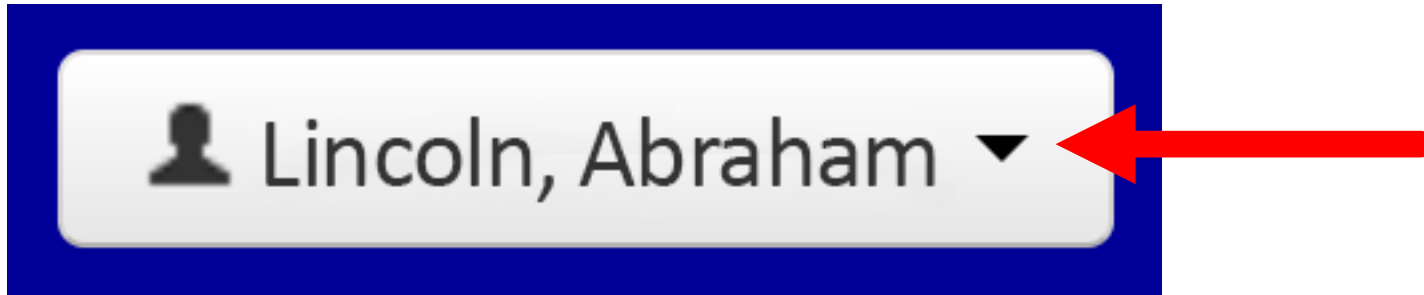
Sign in



- [Reset your password](#)
- [Recover your Username](#)
- [Create a new account](#)

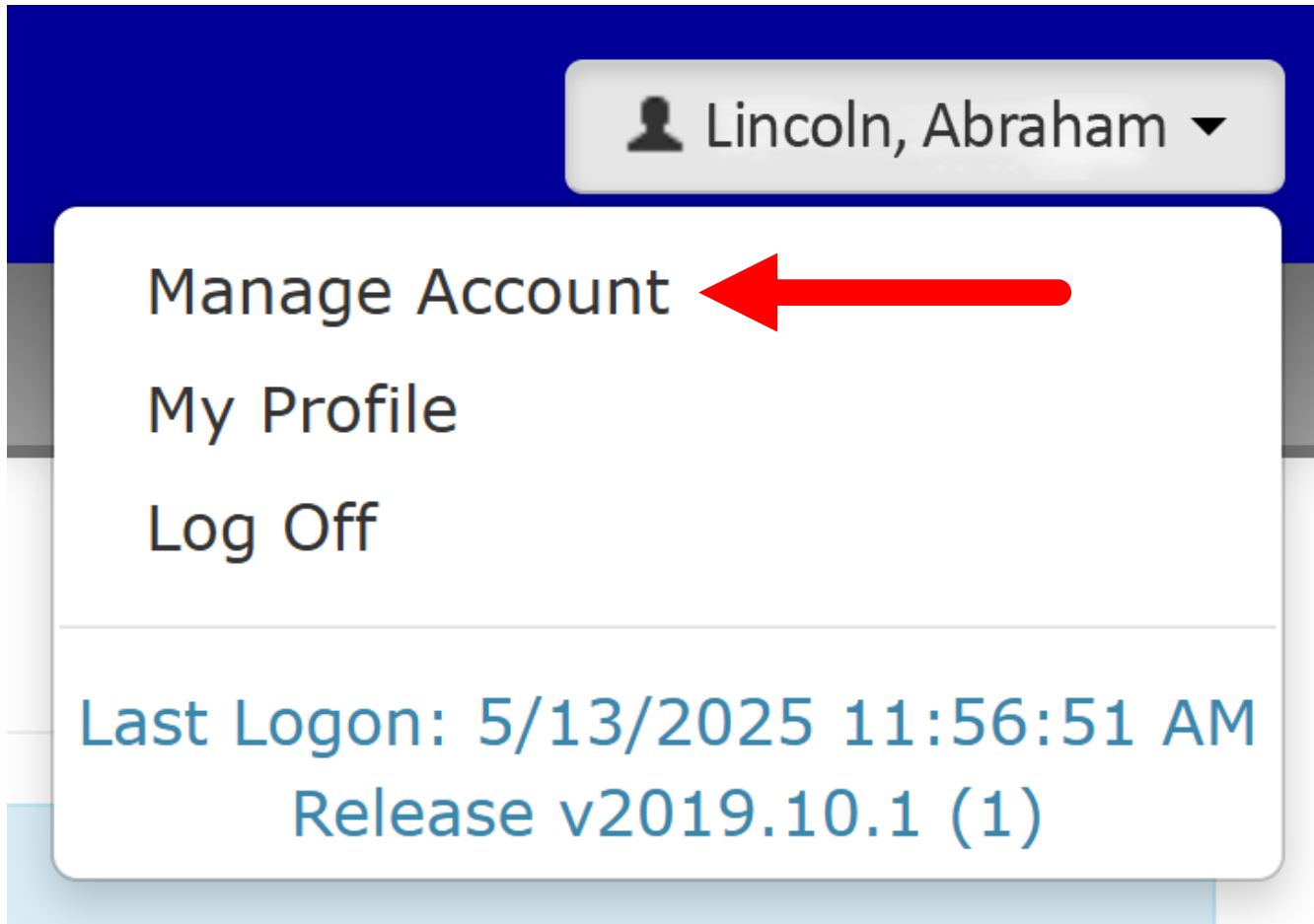
# Changing Your Email Address

- **Step 5.** Click your name in the top right-hand corner



# Changing Your Email Address

- **Step 6.** Click “Manage Account”



The screenshot shows a user account dropdown menu. At the top, there is a grey button with a person icon and the text "Lincoln, Abraham" followed by a downward arrow. Below this, a white dropdown menu is open, containing three options: "Manage Account", "My Profile", and "Log Off". A red arrow points to the "Manage Account" option. At the bottom of the dropdown, there is a horizontal line, followed by the text "Last Logon: 5/13/2025 11:56:51 AM" and "Release v2019.10.1 (1)".

Lincoln, Abraham ▼

Manage Account ←

My Profile

Log Off

---

Last Logon: 5/13/2025 11:56:51 AM  
Release v2019.10.1 (1)

# Changing Your Email Address

- **Step 7.** Click “Modify Account”

## Account Information

**Username:**

alincoln

**First Name:**

Abraham

**Last Name:**

Lincoln

**Email Address:**

therailsplitter@gmail.com

[Modify Account](#)



# Changing Your Email Address

- **Step 8.** Type in your new email address in the “Email Address” field

## Account Information

**Username:**

alincoln

**First Name:**

Abraham

**Last Name:**

Lincoln

**Email Address:**

newemailaddress@gmail.com



**Password:**

Save

Cancel

# Changing Your Email Address

- **Step 9.** Type in your password for your account.

## Account Information

**Username:**

alincoln

**First Name:**

Abraham

**Last Name:**

Lincoln

**Email Address:**

newemailaddress@gmail.com

**Password:**



Save

Cancel

# Changing Your Email Address

- **Step 10.** Click “Save”

## Account Information

**Username:**

alincoln

**First Name:**

Abraham

**Last Name:**

Lincoln

**Email Address:**

newemailaddress@gmail.com

**Password:**

Save

