

Changing Your Email Address



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- **Step 1.** From Internet browser, access: <http://paystub.illinois.gov> and the State of Illinois Public Account Portal will appear on screen.



The screenshot shows the login page for the Illinois.gov Authentication Portal. The page has a blue background with a geometric pattern of overlapping shapes. On the right side, there is a white box containing the following elements:

- ILLINOIS.GOV** logo with the text "Authentication Portal" below it.
- The text "Sign in with your Public account".
- A "Username" input field.
- A "Password" input field.
- A blue "Sign in" button.
- A list of links: "Reset your password", "Recover your Username", and "Create a new account".
- At the bottom, the text "© 2016 Microsoft Privacy Help".

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- **Step 2.** Input your “Illinois Public Account”.



Sign in with your Public account



Sign in

- [Reset your password](#)
- [Recover your Username](#)
- [Create a new account](#)

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- **Step 3.** Input your “Illinois Public Account Password”.



Sign in with your Public account

A red arrow points to the password input field, which contains a series of dots representing a masked password.

Sign in

- [Reset your password](#)
- [Recover your Username](#)
- [Create a new account](#)

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- **Step 4.** Click “Sign in”



Sign in with your Public account

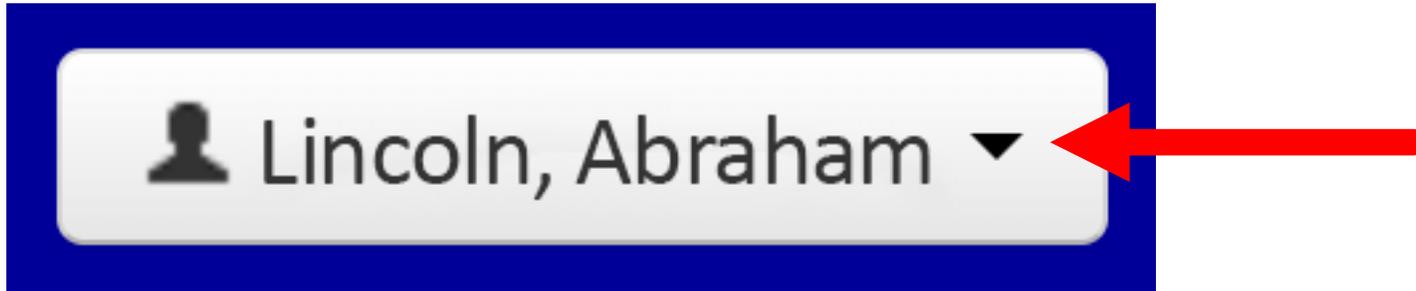
Sign in



- [Reset your password](#)
- [Recover your Username](#)
- [Create a new account](#)

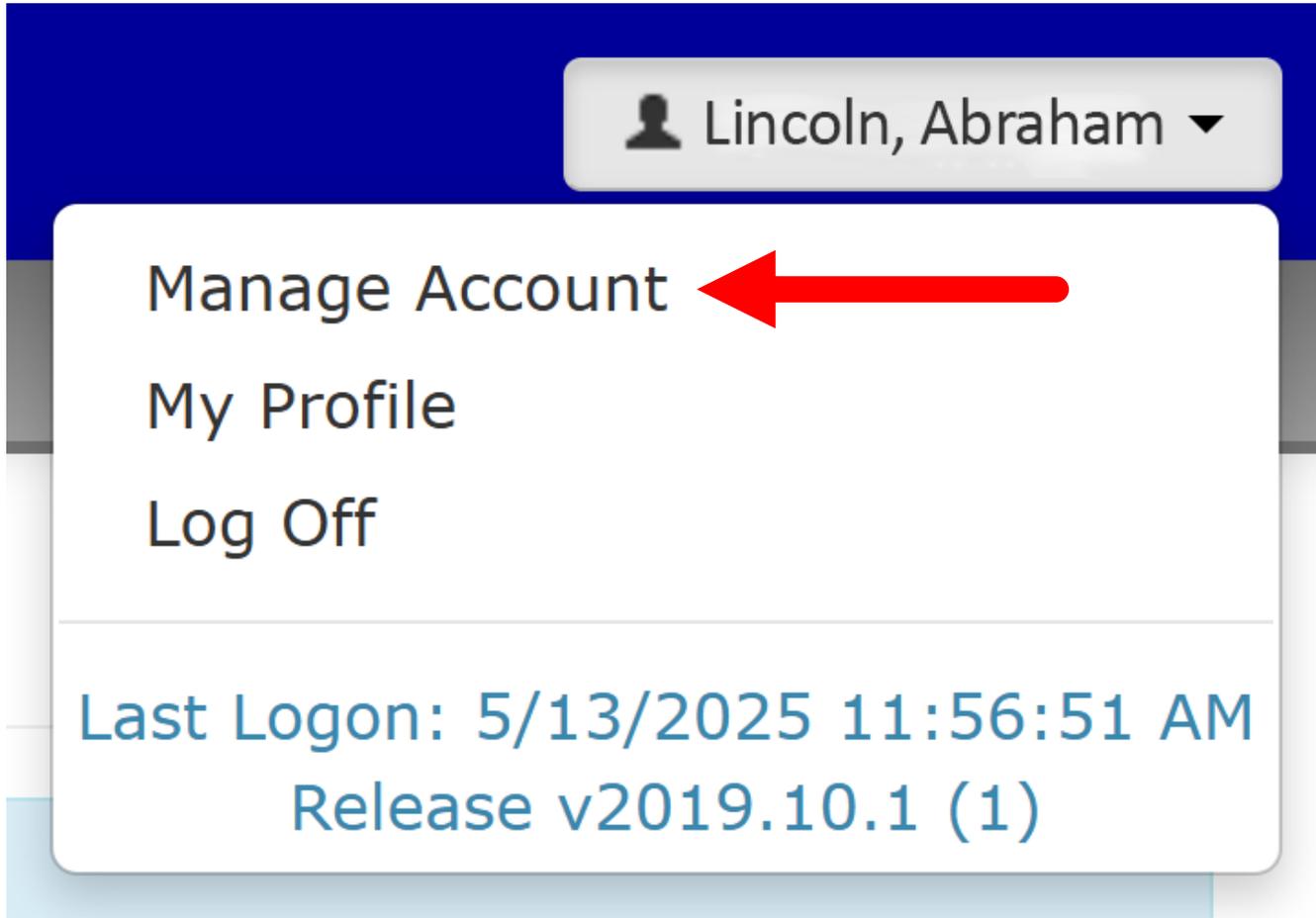
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- **Step 5.** Click your name in the top right-hand corner



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- **Step 6.** Click “Manage Account”



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- **Step 7.** Click “Modify Account”

Account Information

Username:

alincoln

First Name:

Abraham

Last Name:

Lincoln

Email Address:

therailsplitter@gmail.com

[Modify Account](#)



Changing Your Email Address

- **Step 8.** Type in your new email address in the “Email Address” field

Account Information

Username:

alincoln

First Name:

Abraham

Last Name:

Lincoln

Email Address:

newemailaddress@gmail.com



Password:

Save

Cancel

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- **Step 9.** Type in your password for your account.

Account Information

Username:

alincoln

First Name:

Abraham

Last Name:

Lincoln

Email Address:

newemailaddress@gmail.com

Password:



Save

Cancel

Changing Your Email Address

- **Step 10.** Click “Save”

Account Information

Username:

alincoln

First Name:

Abraham

Last Name:

Lincoln

Email Address:

newemailaddress@gmail.com

Password:

Save

